

Chieveley Parish Council

MINUTES OF THE PARISH COUNCIL MEETING

held on 10 December 2024 in Chieveley Village Hall, Chieveley RG20 8TE

Members present: Cllr. Sandie Allan
Cllr. Maurice Beard
Cllr. Rob Crispin
Cllr David Cowan
Cllr. Lesley Derry (Chair)
Cllr. Lesley Dick (Deputy Chair)
Cllr. Eric Friend
Cllr. Matthew Gilman
Cllr Sarah Hutchison

In attendance: 0 members of the public

24.12.1 APOLOGIES FOR ABSENCE

Apologies for absence were received from District Cllr. Heather Codling and District Cllr Paul Dick

24.12.2 DECLARATIONS OF INTEREST ON AGENDA ITEMS

There were no declarations of interest or requests for dispensations.

24.12.3 PUBLIC PARTICIPATION

There were no questions, comments or representations.

24.12.4 MINUTES

It was **RESOLVED** that the Minutes of the Parish Council meeting held on 12 November 2024 were a true record of the meeting.

24.12.5 ACTION FROM THE MINUTES NOT COVERED ELSEWHERE

The following updates on actions from the Minutes were reported:

- (i) Salting of additional roads within Chieveley [ref: 24.11.6(ii)] had been confirmed with WBC
- (ii) Village Gates [ref: 24.11.8]: Option 1 had been confirmed with WBC. A Member's Community Bid application had been submitted.
- (iii) Curridge new Dual Bin [ref: 24.11.9]: s.143 Agreement and Indemnity Agreement had been signed and returned to WBC. The signed copy of the Agreement from WBC had been received on 5 December. Tactical Facilities Management would be instructed to purchase and install the Dual Bin. The cost would be met from Parish Council reserves. [Cllr Derry]

- (iv) Clerk recruitment [ref: 24.11.12]: an appointment had not yet been made.

24.12.6 PLANNING APPLICATIONS

- (i) The following planning applications were considered:

[24/02242/HOUSE](#) – 6 Hazeldene, Chieveley. Retrospective planning permission for Solar PV installed in conservation area. Consultation deadline: 3 December 2024; extension granted. It was **RESOLVED** to submit a response of no objection.

[24/02254/HOUSE](#) – Dunedin, Long Lane, Cold Ash. Retrospective: Two storey rear extension following demolition of existing conservatory. Consultation deadline: 3 December 2024; extension granted. It was **RESOLVED** to submit a response of no objection.

[24/02411/HOUSE](#) – 8 Hazeldene, Chieveley. Retrospective planning permission for Solar PV installed in conservation area. Consultation ended: 5 December 2024; extension granted. It was **RESOLVED** to submit a response of no objection.

[24/02486/HOUSE](#) – The Willows, East Lane, Chieveley. Proposed detached garage and annexe building. Consultation deadline: 16 December 2024. It was **RESOLVED** to submit a response of objection with the following comments: too close to the neighbour's boundary, the building (as proposed) was too big and overbearing on the neighbour's bow window, which was not shown on the proposed site location plan. Moving the proposed building back by about 2m would mitigate its impact of the neighbours.

[24/02505/CERTE](#) – S Grundon Ltd, Old Kiln Quarry, New Oxford Road, Chieveley. Application for a Lawful Development Certificate for an Existing Use – Erection of fencing and gates as means of enclosure. Consultation deadline: 17 December 2024. It was resolved to submit the following comments: 'S Grundon Ltd' was not the applicant, nor was it part of the address. The 'Old Kiln Quarry' no longer existed; the address should be Old Kiln Farm. For these reasons, the Parish Council believed that the application was not lawful.

[24/02560/HOUSE](#) – 2 Hazeldene, Chieveley. Retrospective planning permission for Solar PV installed in conservation area. Consultation deadline: 25 December 2024. It was **RESOLVED** to submit a response of no objection.

- (ii) The following recent planning decisions were noted:

[24/01942/HOUSE](#) – Homeborough, Oxford Road, Chieveley RG20 8RS. Single storey rear extension and refurbishments to existing garage. Granted: 5 November 2024.

[24/00149/FUL](#) – Noonwood House, Curridge Road, Curridge RG18 9EF. Erection of replacement dwelling following removal of existing; with associated parking, turning, landscaping, private amenity space and access. Granted: 12 November 2024.

[24/01247/FUL](#) – The Quarry, Copyhold Farm, Curridge RG18 9DR. Use of an existing area of hardstanding used for agricultural storage as a topsoil blending facility (sui generis) for a temporary period at Copyhold Farm, Priors Court Road. Granted: 18 November 2024.

[24/01191/FUL](#) – Ye Olde Red Lion, Green Lane, Chieveley RG20 8XB. New stretch tent and covered seating shelters. Granted: 22 November 2024.

[24/01148/HOUSE](#) – Arlington Cottage, Snelsmore Common RG14 3BN. Part Single, Part Two-Storey Extension, New Timber Cladding, Demolition of carport and replacement with extension to the side of the garage for ancillary Room, and Erection of Fence along Western Boundary. Granted: 22 November 2024.

[24/01974/HOUSE](#) – 23 The Green, Chieveley RG20 8TD. Replacing rear conservatory with extension and converting loft space. Granted: 26 November 2024.

24.12.7 FINANCE

(i) Income and Expenditure

- a. It was **RESOLVED** to approve the payments shown in Appendix 1.
- b. To improve management of the Parish Council's funds, it was **RESOLVED** to close the RBS Savings Account and transfer the funds to the Unity Trust Bank Instant Access Savings Account.
- c. It was **RESOLVED** to investigate a Unity Corporate Multipay Card to allow for subscriptions and regular payments to be charged to the Parish Council directly and not via a councillor or the Clerk.

(ii) Mobile library

Use of the mobile library by residents of Chieveley Parish was considered: 37 residents had borrowed 1422 items during the period 1 April 2023 to 31 March 2024. It was **RESOLVED** to reconsider a donation when the future of the mobile library service was known.

ACTION: To inform the Library Manager of the Parish Council's decision

24.12.8 COMMUNITY SPEEDWATCH

A report of CSW Activity was received. Cllr Gilman's proposal for the purchase and installation of speed indicator devices at various places within the Parish was considered. It was noted that several emails in support of SIDs had been received recently from residents (five from Chieveley; one from Curridge).

It was agreed that SIDS do influence traffic travelling above the recommended speed limits so there was general support for the proposal. Questions raised included the need for additional equipment (for example, ladders) and the additional responsibilities that would be borne by the Parish Council (including additional insurance cover). The 2011 Parish Plan identified speeding traffic as a problem. Despite the installation of several traffic calming measures, speeding remained a problem.

The Parish Council **RESOLVED** to support the proposal but requested more information on the questions raised at the meeting and an accompanying funding plan [proposed by Cllr Cowan; seconded by Cllr Dick].

24.12.9 WBC PROPOSALS FOR BALANCING ITS BUDGET

The proposals contained in WBC's [consultation](#) on balancing its budget were noted. It was **RESOLVED** that a Parish Council response was not required for any of the proposals and councillors were encouraged to submit individual responses.

24.12.10 PREVIOUSLY CIRCULATED INFORMATION

The following information had been previously circulated to Councillors and added to the shared folder:

- (i) Thames Valley Flood Scheme – Winter newsletter
- (ii) Police and Crime Bulletin – November 2024
- (iii) Community Forum – Cost of Living and Flood and Winter Preparedness
- (iv) Free festive bus travel in West Berkshire
- (v) WBC – Recycling IT equipment
- (vi) Connecting Communities in Berkshire – December News

24.12.11 COUNCILLORS' REPORTS

(i) Reports from District Cllrs Heather Codling and Paul Dick were received.

(ii) The following reports from Councillors were received:

OARE: (i) District Cllr Paul Dick was helping to address the problem of fallen trees and tree debris in the hedges. (ii) Another caravan had arrived at Stable View.

CURRIDGE: The Curridge bus shelter needed to be cleared of leaves and debris. Cllr Ruth Cottingham (Hermitage) had offered to ask the person who cleaned the Hermitage sites to attend to the Curridge bus shelter. The Parish Council agreed.

ACTION: To contact Cllr Cottingham and request that she makes further enquires [Cllr Derry]

24.12.12 DATES OF FUTURE PARISH COUNCIL MEETINGS (all at 7.30pm)

14 January 2025:	Chieveley Village Hall
11 February 2025:	Chieveley Village Hall
11 March 2025:	Curridge WI Hall
8 April 2025:	Chieveley Village Hall
13 May 2025:	Chieveley Village Hall
10 June 2025:	Chieveley Village Hall
8 July 2025:	Curridge WI Hall
9 September 2025:	Chieveley Village Hall
14 October 2025:	Curridge WI Hall
11 November 2025:	Chieveley Village Hall
9 December 2025:	Chieveley Village Hall

Note: Minutes prepared by Cllr Derry, Chair of the Parish Council

APPENDIX 1: PAYMENTS FOR APPROVAL

Dec-24				
PAYMENTS				
Invoice date	Payee	Invoice date	Details	Amount
31-Oct-24	Unity Trust Bank		UTB service charge	5.40
30-Nov-24	Unity Trust Bank		UTB Service Charge	6.00
26-Nov-24	Tactical Facilities Management	2598	Dog-waste collections	97.92
26-Nov-24	WBC	612243	Contribution to Library Service	500.00
29-Nov-24	Lesley Derry	Receipt	CPC phone	119.00
29-Nov-24	Nicky Ager	Receipt	Chieveley Christmas event	36.75
02-Dec-24	SME Accounting Services Ltd	2288	Calculation of back pay due	12.00
02-Dec-24	Kim Lloyd		Kim Lloyd backpay	207.59
02-Dec-24	HMRC		Employee tax payments	51.80
02-Dec-24	Berkshire Pensions		Kim Lloyd pension	86.47