

Chieveley Parish Council

MINUTES OF THE PARISH COUNCIL MEETING

held on Tuesday 8 September 2025 in Chieveley Village Hall, High Street

Members present: Cllr. Sandie Allan
Cllr. David Cowan
Cllr. Rob Crispin
Cllr. Lesley Derry
Cllr. Matthew Gilman

Members absent: Cllr. Maurice Beard

Parish Clerk: Lynn Dennison

In attendance: District Cllr Heather Codling

2509.1 APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr Lesley Dick (Chair), Cllr Eric Friend, Cllr Sarah Hutchison, and District Cllr Paul Dick. These were accepted.

2509.2 DECLARATIONS OF INTEREST ON AGENDA ITEMS

There were no declarations of interest or requests for dispensations.

2509.3 PUBLIC PARTICIPATION

There were no questions, comments or representations.

2509.4 MINUTES

It was **UNANIMOUSLY RESOLVED** that the Minutes of the Parish Council meeting held on 8 July 2025 were a true record of the meeting.

2509.5 MATTERS FROM THE MINUTES NOT COVERED ELSEWHERE

AED Training [2507.9]: Curridge Village would soon have a second AED. It was agreed that training would be arranged, once the AED had been installed.

Curridge Post-box [2507.11]: The post-box had been decommissioned because it was not used.

2509.6 PLANNING APPLICATIONS AND NOTICES

Proposals and site plan from Grundon for Chieveley quarry. It was agreed to invite Grundon to present their proposals at the October meeting. **ACTION: Clerk to invite Grundon.**

(i) The following new planning applications were considered:

Note: where the deadline fell in August, comments on applications were sought by email.

[25/01563/HOUSE](#) | Old Radnalls Farm, Green Lane, Chieveley RG20 8XF | Proposed single storey front extension to form larger entrance hall and boot room. Consultation deadline: 5 August 2025
A response of **NO COMMENTS OR OBJECTIONS** had been submitted.

[25/01457/FUL](#) | Sawpit House, Long Lane, Cold Ash RG18 9LU | Replacement dwelling (revision to approved application Ref. [21/01829/FUL](#)). Consultation deadline: 19 August 2025

A response of **NO OBJECTION** had been submitted together with the following comments:

(i) On the previous application 21/01829/FUL, CPC drew attention to concerns over sight lines on the existing access and, with respect to the proposed access, that concerns had been raised about land stability. CPC asked that these be addressed. It appears that the issues of land stability have still not been addressed (originally raised by the neighbour to the north).

(ii) The new Planning Statement says that the application is accompanied by a Ground Investigation Report and a Slope Stability Assessment Report; both are absent. This appears to be a significant oversight that should be addressed.

[25/01335/FUL](#) | Hilton Newbury, Oxford Road, Chieveley RG20 8XY | The development of an electric vehicle charging hub with associated works. Consultation deadline: 21 August 2025

A response of **NO COMMENTS OR OBJECTIONS** had been submitted.

[25/01910/LBC](#) | The Old House, High Street, Chieveley RG20 8UX | Removal of a modern concrete infill step at the top of a basement landing to improve accessibility into the cellar. Consultation deadline: 25 September 2025. It was **RESOLVED** to submit a response of **NO OBJECTION**.

(ii) The following planning decisions taken by WBC were noted:

[25/01106/HOUSE](#) | The Old House, High Street, Chieveley | Proposed new pool house within the curtilage of the main house incidental to the function of a dwelling. Application **APPROVED**: 11 July 2025.

[22/00824/FULD](#) | Land Adjacent to Coombe House Cottage, High Street Chieveley RG20 8TE | Demolition of existing buildings and the erection of four detached dwellings with associated garages, amenity space and landscaping. Application **REFUSED**: 16 July 2025.

[25/01293/HOUSE](#) | Lark Rise, Oare RG19 8SD | Two storey and single storey addition to detached dwelling. Application **APPROVED**: 31 July 2025.

[25/01150/HOUSE](#) | The Old House, High Street, Chieveley RG20 8UX | Proposed new outbuilding within the curtilage of the main house incidental to the function of a dwelling. Proposed replacement metal entrance gates. Application **APPROVED**: 1 August 2025.

[24/00657/FUL](#) | Land at, Tudor Avenue, Chieveley RG20 8RW | Erection of single dwelling, double garage and associated works. Application **APPROVED**: 1 August 2025.

[25/00534/FUL](#) | Thambury Gate, Curridge Green Riding School, RG18 9EA | Retrospective: Change of use from riding school to dwelling. Application **REFUSED**: 20 August 2025.

Note: Decision notice and Case Officer report.

[25/01151/LBC](#) | The Old House, High Street, Chieveley | Proposed new outbuilding within the curtilage of the main house incidental to the function of a dwelling. Proposed replacement metal entrance gates. Application **APPROVED**: 22 August 2025.

[25/01563/HOUSE](#) | Old Radnalls Farm, Green Lane, Chieveley RG20 8XF | Proposed single storey front extension to form larger entrance hall and boot room. Application **APPROVED**: 28 August 2025

(iii) The following appeal decisions was noted:

[24/02692/FUL](#) | Quackers Day Nursery, High Street, Chieveley RG20 8TE | Appeal Ref: APP/W0340/W/25/3363471. The appeal is allowed, and planning permission is **GRANTED** for erection of a single storey detached classroom, and re-location of fence between the side of the day nursery and north side boundary. Decision date: 5 August 2025.

2509.7 FINANCE

(i) Payments for approval

Payments due in August had been approved by email and payments made.

A proposal to approve future payments to Mr Lawrence for cleaning the Curridge bus shelter would be discussed at the October meeting.

It was **UNANIMOUSLY RESOLVED** to approve the payments shown in **Appendix 1**

(ii) Small Grant Awards

It was noted that the 2025 Application form for grants payable in 2026/2027 had been published on the 'mychieveley' website.

It had not been possible to set up a

Higher-interest savings account for the Recreational Centre playground replacement fund. It was **RESOLVED** that these contributions would continue to be ring-fenced in the Parish Council's Instant Access Savings Account and that this arrangement would not be revisited before the agreed triennial review of the playground replacement fund.

(iii) Members' Community Bids

It was **RESOLVED** that the Parish Council would not apply for a Members' Community Bid for the current financial year.

(iv) Winter Service Plan

The winter service plan was discussed and no action required

(v) Credit card

It was **RESOLVED** that the Clerk should apply for a Unity Corporate MultiPay Card (a charge card), which attracted a one-off £50 set-up fee and a card fee of £3 per month.

ACTION: Clerk and Cllr Derry to apply for a MultiPay Card.

2509.8 GENERIC EMAIL ADDRESSES

The Parish Council was now required to have a generic email account hosted on an authority owned domain be compliant we will need a new website and email addresses. Cllr Gilman agreed to develop a proposal for creating a gov.co.uk domain and email addresses for discussion at the October meeting. An updated IT policy would .

2509.9 BURIAL GROUND

Cllr Cowan provided a report on the meeting with the Diocese of Oxford to discuss its proposals for the East Lane development and associated land for a burial ground. A further meeting with the Diocese would be held before a planning application was submitted.

2509.10 TRAFFIC AND SPEEDING

(i) CSW Activity in Curridge (August)

B4009 Southbound: 25 cars travelling at speeds of 36mph or more had been reported. The highest recorded speed was 46 mph. Volunteer absence meant there would be no activity in September.

WBC had agreed to increase the number of 30 mph signs painted on the road.

(ii) CSW Activity in Chieveley

Graces Lane narrowing: following a site meeting in June, WBC was developing two proposals

Cllr Gilman had met with an East Lane resident following a complaint of speeding/dangerous driving. He agreed to raise the possibility of improved signage with WBC. Although East Lane would be a potential site for CSW activity, available resources were limited.

Two reports of speeding on Oxford Road have been received. Although CSW has identified a site for monitoring the speed of traffic close to the transition from 50mph to 40 mph, it is challenging to resource. This stretch of road had been identified as suitable for SID.

(iii) Speed Indicator Devices (SIDs)

The SID TME license had been accepted and counter-signed by WBC.

Six SID site forms were submitted in July. All were confirmed by WBC to be acceptable. Costs for supporting posts were being sought although some existing posts might be suitable.

ACTION: Cllr Gilman to confirm costs of SID's and posts.

2509.10 FOR INFORMATION ITEMS

Since the last meeting of the Parish Council, the following information had been made available to Councillors:

- i Connecting Communities in Berkshire – July 2025 [circulated 11 July]
- ii APPG call for evidence on access to nature – an opportunity to stop off-roading [circulated 16 July]
- iii Curridge Road speed limit signing review [circulated 14 July]
- iv Graces Lane - road closure 30/31 August and suspension of 6a bus service [circulated 17 July]
- v Arlington Lane open following surface dressing [circulated 29 July]
- vi East Lane Chieveley – road closure 12 September for resurfacing [circulated 1 September]
- vii WBC Out of Hours Emergencies – new number 01635 551111
- viii Newbury and Thatcham Repair Café – open 28 Sept and 26 Oct
- ix Libraries Annual Report 2025

2509.11 COUNCILLORS' REPORTS

(i) Reports from District Councillors:

The Parish Report for July 2025 from District Cllr Paul Dick was received.

District Cllr Heather Codling gave an update report on WBC activities and challenges, and provided a brief explanation of recent events at Hermitage Parish Council.

The Parish Council offered congratulations on her recent appointment as Deputy Leader at WBC.

(ii) Reports from Councillors:

There were no reports from Parish Councillors.

2509.12 DATE OF NEXT PARISH COUNCIL MEETING

14 October 2025 @7.30pm in Curridge WI Hall

APPENDIX 1

AUGUST PAYMENTS approved by email

Aug-25					
FEE	31-Jul-25	Unity Trust Bank		UTB Service Charge	6.00
BACS	10-Jul-25	West Berkshire Council	631644	Replacement Village Gates	2,913.49
BACS	16-Jul-25	Lesley Derry (PayPal)	6388826448915740000	Microsoft 365 personal for CPC	84.99
BACS	24-Jul-25	Tactical Facilities Management	SI-3893	Dog waste collections	123.76
BACS	31-Jul-25	F C Lawrence		Long Lane bus shelter cleaning	15.00
BACS	06-Aug-25	Lesley Derry (PayPal)	TWSWEB-13608821	Wine Society - gift for Internal Auditor	48.45
August Total					3,191.69

SEPTEMBER RECEIPTS AND PAYMENTS

Sep-25					
FEE	31-Jul-25	Unity Trust Bank		UTB Service Charge	6.00
RECEIPT	02-Sep-25	West Berkshire Council		MCB: Village Gates	971.00
BACS	24-Aug-25	Tactical Facilities Management	SI-4146	Dog waste collections	123.76
BACS	31-Aug-25	F C Lawrence		Long Lane bus shelter cleaning	15.00
BACS	01-Sep-25	Chieveley Village Hall	CVH-2025669	Hall hire for CPC meeting	43.33
September Total					188.09 971.00