

CHIEVELEY PARISH COUNCIL

Clerk to the Council: Kim Lloyd
Tel: 07867 310121

PARISH COUNCIL MEETING MINUTES FOR TUESDAY 14 MARCH 2023 AT 7.30PM IN THE CURRIDGE WI HALL.

Cllrs. Present:

Cllr. M. Belcher (Chairman)
Cllr. R. Crispin (Vice Chairman)
Cllr. D. Cowan
Cllr. L. Dick
Cllr. E. Friend
Cllr. M. Beard
Cllr. S Allen
Cllr. S. Hutchison

Clerk: Mrs K Lloyd

Members of the Public: 1

The Chairman announced that the Clerk is recording the meeting and the recording will be deleted when the minutes are approved in the next meeting.

1. APOLOGIES

Cllr. Lesley Derry sent apologies.

2. DECLARATION OF INTEREST

No declarations were raised.

3. PUBLIC QUESTIONS

None.

4. PLANNING SCHEDULE – SHOWN AS APPENDIX 1

The Parish Council had no objections to both planning applications shown in Appendix 1.

5. MINUTES FROM PREVIOUS PARISH COUNCIL MEETING

Councillors **RESOLVED UNANIMOUSLY** to confirm and adopt the Minutes of the Parish Council meeting held on 14th February 2023.

6. WEST BERKSHIRE COUNCIL LOCAL PLAN – REGULATION 19 CONSULTATION

The response was submitted before the deadline, if anyone would like to see the submission please contact the Clerk. Thanks to Cllr. Cowan for all his help on formulating the response. The response can also be found on My Chieveley website, under Parish Councils latest news tab. [ChieveleyParishCouncil \(mychieveley.co.uk\)](http://ChieveleyParishCouncil(mychieveley.co.uk))

7. SPEED AWARENESS GROUP

The Clerk reported that a group of nine people attended a meeting on Tuesday 7th March that the Clerk organised. The Clerk reminded Council that the meeting was created because of the number of residents that contact Parish Council regarding speed through the Parish. The Parish Councils Traffic and Safety Team being, Cllrs. Dick, Friend, and Hutchison were also present, along with 3 members of the public from Curridge and one member from Chieveley. A Parish Councillor from Hermitage who had taken the initiative to lead a group of Hermitage residents in helping to reduce the speed of traffic in Hermitage also attended who kindly spoke about what they had done in Hermitage.

The Community Speed Watch (CSW) and the hiring of a Speed Indicator Device (SID) from West Berkshire Council, with the issues of a Parish owning a Smiley/Sad Face Speed Device were discussed in length.

During the discussion, the Chieveley resident instigated that he would be happy to take the lead in running the CSW, with the help and support from others. CSW needs at least three members to begin the registration.

One of the Curridge members asked if wheelie bin speed stickers could be considered. The Parish Council were not in favour of spending funds on the stickers.

The Clerk asked if council would consider supporting SAG by paying for quarterly meetings in the Curridge Hall for the group to meet. The meetings could then be advertised to promote more residents to join the group. The Council was then asked to consider supporting and paying for the CSW signage that is needed to run the initiative, along with the speed gun and hi-vis jackets. The Councillors agreed to support the CSW initiative. The Clerk will source more definite costs with the group, but a limit of £500 was agreed in the first instance.

The Clerk said a budget for the SAG could be considered in December when setting the 2024-2025 budget.

The smiley/sad face device is something to consider by Council later once the SAG is up and running and delivering CSW and SID deployment. All members of the SAG group agreed to be added to the Chieveley SID Portal, to arrange SID deployment in the Parish.

Since the SAG Meeting, the Clerk had been asked if a Parish Councillor could take the lead for the group as it was clearly recognised that one of the reasons Hermitage Parish Council had been successful was due to having good leadership. The Councillors agreed, that with other council responsibilities, time really is limited. Cllr. Belcher felt the SAG should be led by a Parish Councillor, but it was thought by other members of the parish council that if the member of public from Chieveley would like to take the lead for this group and has more time than this would be an advantage to the group. The Clerk will report back to SAG.

On other Road and Safety matters; -

A Hermitage Parish Councillor asked if Chieveley Parish Council would support Hermitage Parish Council in trying to reduce the speed outside Acres of Fun Nursery to a 30mph, this road reduces to a 30mph at Hilliers Garden Centre, and it was thought the reduction of speed should be the same outside the nursery. The Clerk said that the ward member needs to support this for West Berkshire Council's Speed Review Team to consider. The Parish Council agreed to support.

The Clerk reported that the paint is being refreshed on the speed markers on the road between Crabtree Lane to Marsh Lane, Curridge.

Regarding, Crabtree and Plantation Close footway, the landlord of one of the properties where the groundsman will need entry has since spoken to West Berkshire Council and given permission, they are now just waiting for their written permission to proceed.

The Clerk also spoke of a new tool that West Berkshire Council are using called Speed Compliance Tool, (SCT) . The SCT is a data platform which holds the speed data collected over a year (April 2022 to March 2023) and provides an average. The Traffic and Safety team at West Berkshire Council say it's useful as they can have an initial look at data immediately rather than waiting for an opportunity to put up a black cat which might be on a two-month waiting list - it makes them more proactive rather than reactive overall. Following the SCT, East Lane has been monitored and the High Street, both showing no speeding problem. East Lane also had a black cat survey recently following residents reporting a problem of speed, but again the results came back that there were no speeding problems.

The Clerk said that a black cat will be deployed in Curridge Road in the coming weeks, the Clerk presumed no SCT was set up for this road but will enquire about this.

8. **FINANCE**

Councillors **RESOLVED UNANIMOUSLY** to approve the March Income and Payments as shown below.

Statement of Accounts Accounts for Payment March 2023

Expenditure brought forward 22-23 £34,770.94

Payments

Cheque No	Payee	Description	Amount
1734	Kim Lloyd	Clerk Salary - March	
1734	Kim Lloyd	Life Lane	£ 44.99
1735	RoSPA Play Safety	Inspections -Ponds/Bus Shelters/Curridge Playground	£ 345.60

PAID *

NB PAYE Employee, Employers and NI contributions are accrued and paid quarterly

Receipts

09.02.2023	HMRC	VAT Refund	£ 3,043.64
28.02.2023	RBS	High Interest Account	£ 16.81
Total Receipts			£ 3,060.45

The 2021-2022 Budget vs Expenditure to date was noted.

(All finance documents emailed to the Members of Council before the meeting)

9. **CLERK PAYROLL**

The Clerk asked if Council would consider if they would pay for a payroll company to outsource the Clerks payroll. The Clerk said during the CiLCA (Certificate in Local Council Administration) course it was advised that it is good practice to do this rather than the Clerk carry out her own payroll. After researching the Clerk has found that most Parish Councils outsource their payroll. The Council agreed for the Clerk to investigate payroll companies.

ACTION: Clerk

10. ROSPA INSPECTIONS -BUS SHELTERS/CURRIDGE PLAYGROUND/OARE & MARSH POND

The Clerk reported that the inspections were carried out and found to be satisfactory. Thank you to Cllrs. Derry and Dick for checking some of the areas for debris /litter before the inspection took place.

11. PARISH ASSEMBLY

Cllr. Belcher asked if a Councillor would take on the responsibilities to buy the refreshments for the Assembly. Cllr. Dick and Hutchison said they were happy to do this.

ACTION: Cllrs. Dick/Hutchison

12. KING CHARLES III CORONATION

No further updates, the Clerk will try and find out what is happening before the next meeting and will invite the organiser of the event to the assembly to speak.

13. CLERK REPORT

Email from a resident regarding litter in the Parish from junction 13 and slip road to/from Chieveley, both north and south and the Oxford Road. The Clerk had replied saying fly tipping and litter is constantly reported to West Berkshire Council, who generally are quick to collect it.

The Clerk reported that she is becoming increasingly concerned to source an Internal auditor as the person who said they would carry out the audit had not responded to any emails or calls recently.

The Clerk had received two emails from residents with concerns over the Curridge WI Hall booking conditions, the Clerk had forwarded the email onto the WI committee. The Parish Council agreed it was nothing to do with Parish Council and to forward all correspondence onto the WI Committee.

14. COUNCILLOR REPORTS

Cllr. Allen reported that there had been activities at Stable View, and this would be reported to the appropriate person at West Berkshire Council. **ACTION: Cllr. Allen**

Woodside Farm, Oare, had been reported to West Berkshire Council due to over development.

The length of the lane in Oare is flooded and this was reported to West Berkshire Council with a reply that it had been fixed.

Cllr. Cowan asked for the Clerk to ask West Berkshire Council planners to what is happening regarding the conservation build at The Limes now that the planning application has been refused due to the demolition of the building in a conservation area.

It was felt an update was needed of what West Berkshire Council intend to do about the breach as it is unsatisfactory to be left, and not good for the occupant who lives there now.

ACTION: Clerk**15. PARISH ELECTIONS 2023**

The Clerk passed paper copies of the Nomination Forms to Councillors who requested them. The deadline for the form to be submitted to West Berkshire Council Offices is Tuesday 4th April 2023 at 4pm. Polling Day is Thursday 4th May. Chieveley should find out if they are contested a few days after the closing date of nominations.

16. MATTERS FOR FUTURE CONSIDERATION

None.

17. DATE OF NEXT MEETING

The next meeting is on 11th April 2023 in the Chieveley Village Hall at 7pm, the Annual Parish Meeting (Assembly) will follow the Parish Council Meeting at 8pm.

APPENDIX 1

**Planning Applications, Appeals and Enforcement Notices
for consideration at the Parish Council Meeting 14th March 2023**

Planning applications can be viewed by members of the public on the West Berkshire Council's website

[West Berkshire Planning Applications On Line Simple Search Link](#)

Planning applications for consideration at meeting

Reference	Type	Location	Description	Observations
23/00241	House	Adjacent Parish – Oldwell Hall Worlds End Beedon	Detached Garage with Gym on Ground floor and Office at first floor	No Objections
23/00326	House	Adjacent Parish Cornish Cottage Priors Court Road Hermitage	Proposed addition of first floor storey to existing chalet bungalow and widen existing access.	No Objections

West Berkshire Council Planning Application Decisions and Planning Inspectorate Appeal Decisions

Reference	Type	Location	Description	Decision
22/02736	FULMAJ	Chieveley MSA, New Oxford Road, Chieveley	Installation of a pre-fabricated Changing Places facility to the side of the amenity building. New structure to be a pre-fabricated structure clad in grey composite shiplap cladding and connected to the site foul and surface water drainage systems.	Granted
22/01015	House	The Limes, Graces Lane, Chieveley,	Demolition of single storey kitchen, replace with 2 storey extension and single storey outbuilding. New site access.	Refused
22/02931	FULMAJ	Snelsmore Farm, Snelsmore, Newbury, RG14 3BU	Section 73: Variation/Removal of Condition 4 (no occupation until the barn has been demolished) of previously approved application 17/03534/COMIND : Demolition of existing barn, and erection of replacement stock building and store; with associated parking, turning and landscaping. Use of land for the purposes of dog agility training, and creation of associated grass/all weather arena; with associated parking, turning, and landscaping.	Refused