

# CHIEVELEY PARISH COUNCIL

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## **DRAFT MINUTES OF A PARISH COUNCIL MEETING** **TUESDAY 11 NOVEMBER 2023** **CHIEVELEY VILLAGE HALL, HIGH STREET, CHIEVELEY RG20 8TE**

**Members present:** Cllr. Lesley Derry (Chair)  
Cllr. Sarah Hutchison (Vice Chair)  
Cllr. Sandie Allan  
Cllr. Maurice Beard  
Cllr. Mike Belcher  
Cllr. David Cowan  
Cllr. Rob Crispin  
Cllr. Lesley Dick  
Cllr. Eric Friend

**Officers present:** Kim Lloyd, Clerk/RFO

**In attendance:** District Councillor Paul Dick  
No members of the public

### **1. APOLOGIES FOR ABSENCE**

An apology of absence was received from District Councillor Heather Codling

### **2. DECLARATIONS OF INTEREST ON AGENDA ITEMS**

There were no declarations of interest.

### **3. TO RECEIVE QUESTIONS, COMMENTS OR REPRESENTATIONS FROM MEMBERS OF THE PUBLIC**

There were no questions, comments or representations.

### **4. LAND SOUTH OF SCHOOL ROAD (Opposite the School)**

Cherrington Planning and Land Strategy Consultants, Mark Cherrington and Gemma Ackerman, attended to share proposals for development of land south of School Road and other areas in Chieveley. It was noted that the areas proposed for development were outside the current settlement boundary. The Parish Council could not comment fully on this proposal as presented and would decide how to respond in due course.

### **5. PLANNING APPLICATIONS**

5.1 The following new planning applications were considered:

- [23/02433/HOUSE New Farm House, High Street, Chieveley](#)  
Insertion of a door and window openings to the garage to aid conversion to an ancillary multi-use room. It was **RESOLVED** to submit a response of no objection.

- [23/02426/HOUSE Mystra Downend Chieveley](#)  
First floor side/front extension over existing garage, garage conversion, single storey rear garden room, front porch. It was **RESOLVED** to submit a response of no objection.
- [23/02514/HOUSE Rose Cottage Snelsmore Common Newbury RG14 3BN](#)  
Rear, side and porch extensions. It was **RESOLVED** to submit a response of no objection.
- [23/02474/HOUSE Wood House, Snelsmore RG14 3BX](#)  
Demolition of the existing garage, alterations to the external fabric of the existing house and replacement of the side extension. It was **RESOLVED** to submit a response of no objection.

5.2 The following reports of recent planning decisions taken by WBC were received:

- [23/01661/HOUSE Pearmain House Oxford Road Chieveley](#)  
Proposed front and rear single storey extension. Approved
- [23/01535/FUL Land at Tudor Avenue, Chieveley](#)  
Erection of single dwelling, garaging and associated works. Refused.
- [23/01957/COND Hazelhanger Barn, North Heath, Chieveley](#)  
Application for approval of details reserved by condition 7 (External lighting) of approved 21/02626/HOUSE - Construction of outbuilding with parking, storage, workshop and swimming pool following removal of existing outbuilding. Approved.

## 6. MINUTES

It was **RESOLVED** by all that the Minutes of 10 October 2023 were a true record of the meeting.

## 7. FINANCE

It was **RESOLVED** approve the payments listed in the Finance Report (Appendix 1). A report of the budget and expenditure to 13 November 2023 was received; no questions were raised. It was noted that the CIL payment for 21/00412/FUL Hazelhanger Farm had been received in March and that the recent notification from WBC about a further payment was likely to be incorrect.

**ACTION:** The Clerk to check with WBC that no further CIL payments for 21/00412/FUL were due.

## 8. PUBLIC RIGHTS OF WAY

### 8.1 WBC PROWIP Consultation

Cllr Beard was thanked for preparing the Council's response to the PROWIP consultation and agreed to amend the response to emphasise the need for WBC to maintain the network of PROWs. It was **RESOLVED** that the amended response should be submitted to WBC in addition to the completing the online consultation survey.

**ACTION:** Cllr. Beard to forward his amended response to WBC and complete the online survey.

### 8.2 Curridge footpaths

Several well-used footpaths had been blocked following the erection of fencing in line with the Notice of Section 31(6) received at the last meeting. Cllr. Paul Dick agreed to raise the matter of Curridge footpaths in with WBC.

### 8.3 Curridge PROW map

Following concerns about the current location of the PROW map installed earlier in the year, it was **RESOLVED** to relocate it to the lefthand side of the entrance to Curridge playground car park.

**ACTION:** The Clerk to arrange for the PROW to be relocated.

## 9. PARISH COUNCIL POLICIES AND DOCUMENTS

It was **RESOLVED** to adopt and publish the following updated documents: Standing Orders, FOI Publication Scheme, and guidance for requesting information.

**ACTION:** Clerk to publish updated documents on the Parish Council website.

## 10. BURIAL GROUND

Notes of the meeting on 21 September with the Diocese of Oxford were received. The Burial Ground Working Group would consider recent communication with WBC and next steps at a forthcoming meeting.

## 11. COMMUNITY SPEEDWATCH (CSW)

The CSW Team had installed signs in Chieveley, Curridge and Oare. All agreed that these were well positioned and thanked the CSW Team for installing the signs and for its ongoing work to address speeding in the Parish. It was **RESOLVED** that the previously circulated summary report of CSW activity be published on the Parish Council website and Facebook page.

**ACTION:** Clerk to publish Summary report of CSW activity on the Parish Council website and Parish Council Facebook page.

## 12. PARISH ASSEMBLY

It was **RESOLVED** to hold the next Parish Assembly on Thursday 2 May 2024.

**ACTION:** Clerk to invite Community Groups to participate.

## 13. CLERK'S REPORT

- Marsh Pond drain had been repaired by Scofell Contractors and the wooden posts reinstated.
- Priors Court activity: WBC Enforcement visits were planned; CPC would be kept informed.
- Christmas lights switch-on in Chieveley would take place on Saturday 2 December.
- Firework event at the Showground: Newbury and District Agricultural Society (NADAS) had apologised for the traffic chaos during the event and confirmed that it would not accept another booking from the event organisers. It was **RESOLVED** that the letter from NADAS be published on the Parish Council website and Facebook page, if the NADAS Chair agreed.

**ACTION:** Clerk to confirm with the NADAS Chair that the letter could be published on the Parish Council website and Facebook page.

## 14. COUNCILLORS' REPORTS

The following matters were raised:

- Cllr. Paul Dick confirmed that he would be participating in CSW activities and encouraged others to participate.
- Fly tipping in Oare had been reported and had been cleared.
- Many road diversion signs were not removed on completion of the associated roadworks. Cllr. Paul Dick agreed to raise this with WBC.
- The Memorial Tommy had been well-received in Curridge. Cllr. Dick requested that a second Tommy be purchased for display next year. It was **RESOLVED** that this would be discussed in the new year.
- Remembrance Day Service: Cllr. Hutchison had laid a poppy wreath at the Chieveley Memorial on behalf of the residents.

## 15. FUTURE AGENDA ITEMS

- Tommy Memorial (January)

## 16. DATE OF THE NEXT PARISH COUNCIL MEETING

12 December 2023 @ 7.30pm, Chieveley Village Hall

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## APPENDIX 1: FINANCE REPORT

### Statement of Accounts Accounts for Payment November 2023

Expenditure brought forward 23-24 £ 189,601.52

#### Payments

Cheque No	Payee	Description	Amount
1790 *	Alan Hall	Payment for the CSW Signage	£ 2,247.69
1791	Kim Lloyd	Clerk Salary - November	
1792	Berkshire Pensions	Pension - Sept, Oct (Revised) & Nov Contributions	
1793	Tactical Management Ltd	Dog Waste Bin Collection for October	£ 97.92
1794	RBL	Poppy Wreath	£ 25.00
1795	SME Accounting Ltd	Clerk Payroll - November	£ 12.00

#### PAID \*

NB PAYE Employee, Employers and NI contributions are accrued and paid quarterly

#### Receipts

02.09.2023	RBS	Business High Interest Account	£ 28.24
28.09.2023	RBS	Treasurers Account	£ 286.47