

CHIEVELEY PARISH COUNCIL

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DRAFT Minutes of a Parish Council Meeting Tuesday 13 February 2024 Chieveley Village Hall, High Street, Chieveley RG20 8TE

Members present: Cllr. Lesley Derry (Chair)
Cllr. Sarah Hutchison (Vice Chair)
Cllr. Sandie Allan
Cllr. Maurice Beard
Cllr. David Cowan
Cllr. Rob Crispin
Cllr. Lesley Dick
Cllr. Eric Friend

Parish Clerk: Kim Lloyd
In attendance: 3 members of the public

24.15 APOLOGIES FOR ABSENCE

Apologies for absence were received from District Cllrs. Paul Dick and Heather Codling. Mike Belcher had written to the Chair of the Parish Council to tender his resignation as a Councillor (see agenda item 24.xx).

24.16 DECLARATIONS OF INTEREST ON AGENDA ITEMS

No members of the Parish Council raised any declarations of interests.

24.17 PUBLIC PARTICIPATION

- A Curridge resident raised concerns about the Planning Application for 3 Oaklands, Curridge ([23/02733/CERT](#)) and circulated historic information about the section 106 agreement. The resident asked the Parish Council to reconsider its previous representation to WBC as the proposal notice was not published until after the January Parish Council meeting, when this application was considered. It was **RESOLVED** to submit a further comment to WBC regarding the Section 106 agreement that was in place.
- The Chair of Chieveley Recreation Centre (CRC) Chairman asked if CIL funds could be used to fund a CRC noticeboard. It was agreed that if the CRC Chair submitted a formal proposed with costs, it would be discussed at the March meeting.
- The agent from Fowlers Architects attended to represent the applicant for planning application [24/00149/FUL](#), Noonwood House.

24.18 MINUTES

It was then **RESOLVED** that the Minutes of the Parish Council meeting held on 16 January 2024 were a true record of the meeting.

24.19 MATTERS ARISING

The following actions from the January 2024 meeting were reviewed:

- Parish Council laptop (24.07.1 refers): Cllr. Derry and the Clerk were investigating refurbished and new laptops with an estimated maximum cost of £400.
- CRC Meeting (24.07.2. refers): the Clerk was awaiting confirmation of availability from the CRC Chair and Treasurer.
- Tommy Memorial (24.10 refers): Two additional memorials had been ordered.
- Bridleway 48 (24.12.2(i) refers): Cllr. Friend agreed to send the Clerk further information to be passed onto WBC with a request for further investigation.
- Oare Pond fencing (24.12.2(ii) refers): Cllr Allan agreed to send photographs of the damage to the Clerk for forwarding to the contractor.
- November meeting date (24.14 refers): the meeting would be held on 12 November in Chieveley Village Hall (Main Hall).

24.20 PLANNING APPLICATIONS

24.20.1 The following planning applications were considered:

- [24/00149/FUL](#) Noonwood House, Curridge Road, Curridge, Thatcham RG18 9EF. Erection of replacement dwelling following removal of existing; with associated parking, turning, landscaping, private amenity space and access. It was **RESOLVED** to submit a response of no objection and to request that drainage for ground water flooding be considered. The agent would discuss this with the applicant.
- [23/02864/FUL](#) (Adjacent parish application) The Lodge at Plantation Farmhouse, Old Street, Beedon Common, Newbury, RG20 8TU. Erection of agricultural workers dwelling with associated parking and garden space. Removal of plantation lodge. It was **RESOLVED** that the Parish Council had no comments.
- [24/00216/AGRIC](#) Land North East of North Heath House, North Heath, Chieveley. Application to determine if prior approval was required for a proposed New Agricultural building. It was **RESOLVED** to submit a comment of concern that the barn appears too large for the relatively small field.

24.20.2 The following reports of recent planning decisions taken by WBC were received:

- [23/02426/HOUSE](#) Mystra, Downend Chieveley, Newbury, RG20 8TN. First floor side/front extension over existing garage, garage conversion, single storey rear garden room, front porch. Approved.
- [23/02582/HOUSE](#) 3 Oaklands, Curridge, Thatcham, RG18 9EH. Proposed single storey side extension to infill between house and garage, with single storey extension to rear of garage. Approved.
- [23/02174/HOUSE](#) Little Dene, Chapel Lane, Curridge, Thatcham RG18 9DX. Erection of a part single-storey, part two-storey rear extension, following the removal of an older extension, plus the addition of the pitched roof in place of the balcony. Approved.
- [23/02774/HOUSE](#) Old Heatherpine Cottage, Curridge Road, Curridge, Thatcham RG18 9DH. Formation of single-story rear extension, first floor extension over existing garage, new front entrance with associated internal alteration and landscape works. Approved.

24.21 FINANCE

24.21.1 Income and Expenditure

- (i) It was **RESOLVED** to approve the payments listed in the Finance Report (Appendix 1).

(ii) The budget and expenditure to 13 February 2024 was noted.

24.22 CHIEVELEY RECREATION GROUND NATURE TRAIL, ECOLOGY SURVEYS

Before work started on the proposed Nature Trail around the recreation ground, an initial ecological survey to assess the biodiversity in situ was required. The Recreation Centre had requested CIL funding to cover the costs of this survey (£1415.00 + VAT). The Clerk advised that CIL funds could not be used to cover surveys and consultant fees.

24.23 COMMUNITY SPEEDWATCH

A report of a meeting with members of the CSW Group on 24 January. It was agreed that guidance was needed on the next steps to address speeding along the B4009. It was **RESOLVED** to seek a meeting with Cheryl Evans, the Traffic and Safety Officer at WBC.

ACTION: The Clerk to coordinate a meeting with Cheryl Evans.

24.24 PATIENT PARTICIPATION GROUP

A report of the PPG meeting on 7 February was received. It was noted that the Practice Manager had resigned and that his replacement was being recruited.

24.25 PARISH ASSEMBLY: 1 MAY 2024

The Clerk reported that the following Groups had expressed interest in participating in the forthcoming Parish Assembly: Chieveley Gardening Club; Chieveley Recreation Centre; Chieveley Women's Institute; and Curridge Residents' Association.

ACTION: The Clerk to provide interested Groups with further information and send reminders to Groups that had not yet replied, including Chieveley School when the new headteacher was in place.

Cllr Dick to speak with (i) the headteacher and PTA at Curridge School and (ii) the Cats' Protection Adoption Centre.

24.26 D-DAY 80th ANNIVERSARY COMMEMORATIONS

It was noted that 6 June 2024 would mark the 80th anniversary of the D-Day landings and that a series of commemorations would be held throughout the country, including many organised by local councils. It was **RESOLVED** to consider applications for support from events organised in Chieveley, Curridge and Oare.

24.27 CLERK'S REPORT

24.27.1 A request for information about the proposed changes to the settlement boundary affecting Morphett's Lane in Chieveley had been provided.

24.27.2 RoSPA inspections for Oare Pond would be arranged once the fencing had been repaired.

24.27.3 Resignation of Mike Belcher from the Parish Council. Having served on the Parish Council for 11 years (as a Councillor, Vice-Chair and Chair), Mike had decided to stand down and allow another resident to serve the community. The Parish Council thanked Mike for his service to the Parish Council and the wider community during this time and wished him well. Mike's resignation meant that the Parish Council had a vacancy.

ACTION: The Clerk to advertise the Councillor vacancy on the landing page of the 'mychieveley' website, the Parish Council Facebook page and the Chieveley Village Facebook page.

24.28 COUNCILLORS' REPORTS

24.28.1 Reports from District Cllr Heather Codling and District Cllr Paul Dick were received.

24.28.2 Reports from Councillors in Oare, Curridge and Chieveley:

- (i) Cllr Allan asked why heaps of soil were around the perimeter of the showground field.

ACTION: The Clerk to ask NADAS.

- (ii) Surface water flooding was reported in two areas of Curridge: Carbrook Corner and the Fairhurst Estate field (past Marsh Lane junction, going west, on the right-hand side).

ACTION: The Clerk will report to WBC that clearance is needed of the ditch in Carbrook corner, Curridge, and note that the soil has also worn away from the verges. Fairhurst Estate would also be reported.

- (iii) Curridge Stables was still an ongoing problem and WBC had made no enforcement visits since September.

ACTION: The Clerk to ask the District Cllrs for Chieveley Parish (Cllrs Heather Codling and Paul Dick) to investigate further.

24.29 FUTURE AGENDA ITEMS

Topics for future discussion:

- (i) Parish Council email account (October 2023, minute 7 refers)
- (ii) Burial Ground Local Plan submission
- (iii) CRC Noticeboard Proposal

24.30 DATES OF FUTURE PARISH COUNCIL MEETINGS (all at 7.30pm)

- 12 March 2024 Curridge WI Hall
- 9 April 2024 Chieveley Village Hall Main Hall
- 14 May 2024 Chieveley Village Hall Rear of Club Room
- 11 June 2024 Chieveley Village Hall Rear of Club Room
- 9 July 2024 Curridge WI Hall
- 10 September 2024 Curridge WI Hall
- 8 October 2024 Chieveley Village Hall Main Hall
- 12 November 2024 Chieveley Village Hall Main Hall
- 10 December 2024 Chieveley Village Hall Rear of Club Room

PART 2: CONFIDENTIAL

The Council to resolve that by virtue of the confidential nature of the business to be transacted the press and public be excluded from the meeting during consideration of the following item(s) of business under Section 2 of the Public Bodies (Admission to Meetings) Act 1960.

- 1) Confirmation of the Clerk's Annual Appraisal on 2 February 2024
- 2) It was **RESOLVED** to approve an increase in the Clerk's salary to LC2 SCP 28.

APPENDIX 1

Statement of Accounts Accounts for Payment February 2024

Expenditure brought forward 23-24 £ 239,480.06

Payments

| Cheque No | Payee | Description | | Amount |
|---------------|------------------------------------|-------------------------------|---|--------|
| Bank Transfer | Tactical Facilities Management Ltd | Dog Waste Collection, January | £ | 122.40 |
| BT | SME Accounting Services | Payroll - February 2023 | £ | 12.00 |
| BT | Kim Lloyd | Clerk Salary - January | | |
| BT | Berkshire Pension | Clek Pension - February | £ | 383.94 |
| BT | Royal British Legion | 2 x Tommy Statues | £ | 350.00 |

PAID *

NB PAYE Employee, Employers and NI contributions are accrued and paid quarterly

Receipts

24.01.2024 RBS Treasurers Account £ 97.82