

CHIEVELEY PARISH COUNCIL

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DRAFT Minutes of a Parish Council Meeting

9 April 2024

Chieveley Village Hall, Chieveley RG20 8TE

Members present:	Cllr. Lesley Derry (Chair) Cllr. Sarah Hutchison (Vice Chair) Cllr. Sandie Allan Cllr Maurice Beard (from 19.51 hrs) Cllr. David Cowan Cllr. Rob Crispin Cllr. Lesley Dick Cllr. Eric Friend Cllr. Matthew Gilman
Parish Clerk:	Kim Lloyd
In attendance:	1 member of the public

24.4.1 APOLOGIES FOR ABSENCE

Apologies for absence were received from District Cllrs. Heather Codling and Paul Dick

24.4.2 DECLARATIONS OF INTEREST ON AGENDA ITEMS

No members of the Parish Council raised any declarations of interests.

24.4.3 PUBLIC PARTICIPATION

No issues were raised by the member of the public present at the meeting.

24.4.5 MINUTES

Item 24.41.2(ii) was amended to read that Curridge WI would serve coffee and cake every three weeks to coincide with the Mobile Library visit. It was then **RESOLVED** that the Minutes of the Parish Council meeting held on 12 March 2024 were a true record of the meeting.

24.4.6 MATTERS ARISING

- Bridleway 48 (minute 24.12.2(i)): West Berkshire Council (WBC) had confirmed that permanent diversion orders and a creation order for bridleways CH20, CH48 and CH52 were made on 23 April 2015.
- Oare Pond fencing (minute 24.12.2(ii)): The repair had been undertaken.

24.4.7 PLANNING APPLICATIONS

24.4.7.1 The following planning applications were considered:

- [23/02802/FUL](#) Priors Court Farm, Priors Court Road. Change of use of land (part retrospective) to provide up to 84 storage containers for self-storage use (B8). Additional drawings/amended plans received by WBC. The main changes to the application include:
Amended landscaping plan submitted with additional boundary planting added to the belt of trees.
Amended location and site plan submitted - excludes the second access on the eastern boundary adjacent to No 7 from the application area. It was **RESOLVED** to submit a response of no objection.
- [24/00401/PACOU](#) C and M Landscape, Fir Tree Farm, Oxford Road, Chieveley. Application to determine if prior approval is required for a proposed: Former pig building currently used as farm work space and storage to be used as a workspace and storage for a non-agricultural purpose. It was **RESOLVED** to submit a response of no objection.
- [24/00461/FUL](#) 8 Priors Court Cottages, Priors Court. Retrospective: Use of existing garage building for commercial purposes. It was **RESOLVED** to submit a response of objection as the proposal would lead to overdevelopment of the site, which did not lend itself to the running of a commercial business, and without domestic garage provision, a further planning application would likely be submitted.
- [24/00545/HOUSE](#) New Bungalow, Oare. Proposed single storey extension following demolition of existing conservatory. It was **RESOLVED** to submit a response of no objection.

24.4.7.2 The following reports of recent planning decisions taken by WBC were received:

- [23/02743/HOUSE](#) Green Acres Chapel Lane Curridge. Proposed external and internal alterations to include change of external materials, windows, porch and rear facing dormer window. To include the proposed Solar PV installation. Approved 15-03-24.

24.4.8 FINANCE

24.4.8.1 Payments: concern was voiced about the request from WBC for payment towards Parish Council election. WBC would be asked for an explanation. Except for the WBC invoice, it was **RESOLVED** to approve the payments listed in the Finance Report (Appendix 1).

ACTION: The Clerk to seek clarification about the request from WBC for payment towards the Parish Council election.

24.4.8.2 Budget and expenditure to 9 April 2024 were noted.

24.4.9 LOCAL PLAN EXAMINATION STATEMENT

Chieveley Parish Council Statement on the Local Plan Examination with reference to RSA17 Chieveley Glebe, Chieveley was submitted to WBC on 22 March. The Parish Council thanked Cllr Cowan for preparing the statement.

It was noted that Chieveley Parish Council had been accepted to participate in the hearing sessions of West Berkshire Local Plan Examination, which would likely take place on 4 June. Cllr. Cowan agreed to attend to restate the Parish Council's position and observations.

24.4.10 PARISH BURIAL GROUND

At an online meeting with Tim Armstead (Diocese of Oxford) on 18 March, the Diocese confirmed that it remained committed to gift land for the purpose of a Parish Burial Ground if its application to develop 15 dwellings in East Lane was successful. The Diocese agreed to share its proposals for developing the East Lane site as soon as these were available. It was agreed with the Diocese that responsibility for seeking approval to develop a Parish Burial Ground and conducting the necessary surveys rested with the Parish Council.

24.4.11 NADAS

A report of the meeting of the Newbury Showground Liaison Group was received. Councillors requested that NADAS be asked to confirm that information about upcoming events was being made available to residents and to provide progress reports on the removal of the waste dumped on the south-west corner of the Showground.

ACTION: The Clerk to check with NADAS that it was making information about future events available to residents via social media and Village websites.

The Clerk to request that NADAS provide the Parish Council with regular updates about the disposal of waste dumped on the south-west corner of the Showground.

24.4.12 D-DAY 80 BEACON LIGHTING, 6 JUNE 2024

A note of the arrangements for the D-Day 80 Beacon Lighting event was received. The International Tribute would be read on the evening by the Head Girl of the Downs School.

24.4.13 PARISH ASSEMBLY: 1 MAY 2024

The Clerk provided an update on the groups that had agreed to participate in the Annual Parish Assembly and a proposed schedule for the evening, which would start at 7pm. Table displays by The Friends of Chieveley Church, Chieveley Gardening Club and Chieveley Pre-School had been confirmed.

ACTION: The Clerk to promote the event via social media and the Parish websites.

The Chair to purchase wine, soft drinks and crisps/nuts for the evening.

24.4.14 CLERK'S REPORT

The Clerk's reported that:

- The battery of the Curridge defibrillator needed to be replaced. The cost of a replacement battery would be around £267 including VAT.
- The 'puddle' in Manor Lane had been reported to WBC and Elaine Cox had agreed to undertake an inspection to assess the work needed to remedy the flood.
- The PROW sign for Curridge had been relocated.
- WBC inspection of bus shelters, Marsh and Oare Ponds and Curridge Playground would be undertaken in April. The Curridge bus shelter was full of leaves and, given that there was a budget for its cleaning, Cllr Allan agreed to investigate a local volunteer.
- WBC had confirmed that Enforcement Case Reference 23/00233/07DEMO (The Limes) was originally being investigated by WBC's Principal Planning Enforcement Officer as it was not a straightforward case of unauthorised demolition. The Officer no longer worked at the Council and the case was still marked as 'investigation underway'. The planning application (23/01167/HOUSE) therefore remained as pending.

24.4.15 COUNCILLORS' REPORTS

- A report from District Cllr Paul Dick was received.
- Reports from Councillors in Oare, Curridge and Chieveley – the following concerns were raised:
 - (i) CURRIDGE: WBC enforcement officer had been seen at Curridge Stables.
 - (ii) CURRIDGE: A dog waste bin was needed opposite the pub as dog walkers had nowhere to dispose of dog waste when walking dogs in the area. WBC would need to give permission to place a bin and it would need regular emptying. CIL money could be used to purchase the bin.

ACTION: The Clerk to obtain quotes for a new bin and to seek permission from WBC to position it opposite the pub.

- (iii) CURRIDGE: Cllr Crispin reported that on 16 April, over 100 houses (including the garage) would be without power for most of the day.
- (iv) COMMUNITY SPEEDWATCH: Cllr Gilman reported that, in March, two CSW campaigns had been undertaken along the Curridge Road. In total, 21 offenders (i.e. those travelling at 36mph or more) had been reported to Thames Valley Police. The maximum speed registered was 48mph.
- (v) CHIEVELEY: The white gates at the entrance to the Village had not yet been repaired.

ACTION: Cllr Hutchison to report the need for their repair to WBC via the 'report a problem' portal.

- (vi) CHIEVELEY: Cllr Cowan reported that Bridleway CHIE/5 was in a bad state and had been made worse by the planned forestry work that had been undertaken. The Clerk had already raised this several times with WBC. Also, that the restricted bridleway PEAS/1 was flooded and impassable.

ACTION: Cllr Cowan to report the state of Bridleway CHIE/5 and PEAS/1 to WBC via the 'report a problem' portal.

- (vii) CHIEVELEY: Cllr Beard reported that the Chieveley sewage plant had emptied sewage into the Winterbourne on three occasions. He believed this to be a serious green issue as hundreds of plants would have been affected.

ACTION: Cllr Beard to report the matter to Thames Water and report back.

24.4.16 FUTURE AGENDA ITEMS

Topics for future discussion:

- (i) Parish Council email account (October 2023, minute 7 refers)
- (ii) Warm Spaces (for discussion in September)

24.4.17 DATES OF FUTURE PARISH COUNCIL MEETINGS (all at 7.30pm)

- | | | |
|---------------------|------------------------|-------------------|
| • 14 May 2024 | Chieveley Village Hall | Rear of Club Room |
| • 11 June 2024 | Chieveley Village Hall | Rear of Club Room |
| • 9 July 2024 | Curridge WI Hall | |
| • 10 September 2024 | Curridge WI Hall | |
| • 8 October 2024 | Chieveley Village Hall | Main Hall |
| • 12 November 2024 | Chieveley Village Hall | Main Hall |
| • 10 December 2024 | Chieveley Village Hall | Rear of Club Room |

APPENDIX 1

Statement of Accounts Accounts for Payment April 2024

Payments

Cheque No	Payee	Description	Amount
Bank Transfer	Tactical Facilities Management Ltd	Dog Waste Collection, March. 1361	£ 97.92
BT	Tactical Facilities Management Ltd	Curridge Sign re-located. 1387	£ 102.00
BT	SME Accounting Services	Payroll - April 2024. 2146	£ 12.00
BT	Kim Lloyd	Clerk Salary - April	
BT	Berkshire Pension	Clek Pension - April	
BT	HMRC	Employer/ee Contributions, Month 1, April	£ 236.28
BT	Scofell	Marsh Pond Annual Clearance. 31871	£ 300.00
BT	Scofell	Oare Fence Repair. 33083	£ 132.00
BT	WBC	Contribution towards 04.05.2023 PC Election	£ 160.00
DD *	UTB	UTB Service Charge	£ 10.68
PAID *			<u>£ 2,556.39</u>

Receipts

			Nil
Total Receipts			<u>£ -</u>