

CHIEVELEY PARISH COUNCIL

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DRAFT Minutes of a Parish Council Meeting Tuesday 16 January 2024 Chieveley Village Hall, High Street, Chieveley RG20 8TE

Members present: Cllr. Lesley Derry (Chair)
Cllr. Sarah Hutchison (Vice Chair)
Cllr. Sandie Allan
Cllr. David Cowan
Cllr. Rob Crispin
Cllr. Lesley Dick
Cllr. Eric Friend

In attendance: No members of the public

24.01 APOLOGIES FOR ABSENCE

Apologies of absence were received from Cllr Maurice Beard, Cllr Mike Belcher, District Cllrs Heather Codling and Paul Dick, and Kim Lloyd (Clerk/RFO).

In the absence of the Clerk, Cllr Derry (Chair) agreed to produce Draft Minutes for consideration.

24.02 DECLARATIONS OF INTEREST ON AGENDA ITEMS

There were no declarations of interest.

24.03 PUBLIC PARTICIPATION

There were no questions, comments or representations.

24.04 MINUTES

Minute 7.1(iii) was amended to read Dennison Barracks, and not Dalton Barracks. It was then **RESOLVED** that the Minutes of 12 December were a true record of the meeting.

24.05 MATTERS ARISING

The following actions arising from the December 2023 meeting were reviewed:

- CSW meeting (item 3): a meeting with CSW co-ordinator had been arranged for 22 January.
- A summary report of CSW activities (item 5) had been produced for publication on the Parish website.
- Cherrington Planning and Land Strategy Consultants (Item 6.3) had advised the Parish Council that the landowner did not want to progress proposals to develop land opposite the school in Chieveley.

24.06 PLANNING APPLICATIONS

24.06.1 The following applications were considered:

- [23/01996/FULMAJ](#) Snelsmore Farm House, Snelsmore, Newbury, RG14 3BU Erection of new barn, horse walker and extension of existing horse arena. Amended plan received which has made changes to the equine arena and proposal description change to reflect this. It was **RESOLVED** to submit a response of no objection and add a note that the hedge should be replanted.
- [23/02827/CERTE](#) S Grundon Ltd, Old Kiln Quarry, New Oxford Road, Chieveley Newbury RG18 9XX. Retention of hardstanding and access track that have been consistently on the land at Old Kiln Farm for over 10 years contrary to conditions 4 and 5 of planning consent 91/38995/ADD (138995) (amended under 98/53458/FUL (153458)). It was **RESOLVED** to submit a response of no objection and add a note that there had been a previous application to return the land to agricultural use.
- [23/02733/CERTE](#) 3 Oaklands, Curridge, Thatcham, RG18 9EH Application for Lawful Development Certificate for an Existing Use, regularise the use of land as garden. It was **RESOLVED** to submit a response of no objection and add a note that the land had been subject to a s.106 agreement so this should have been an application to vary the s.106 agreement.
- [23/02774/HOUSE](#) Old Heatherpine Cottage, Curridge Road, Curridge, Thatcham RG18 9DH Formation of single story rear extension, first floor extension over existing garage, new front entrance with associated internal alteration and landscape works. It was **RESOLVED** to submit a response of no objection.
- [23/02738/FUL](#) Play Area, Faircross, Hermitage, Thatcham Installation of new playpark equipment. It was **RESOLVED** to submit a response of no objection.
- [23/02802/FUL](#) Priors Court Farm, Priors Court Road, Hermitage, Thatcham RG18 9TG Change of use of land (part retrospective) to provide up to 84 storage containers for self-storage use (B8). It was **RESOLVED** to submit a response of no objection and to add a note that the proposed landscaping should be improved as this would be a major development in the AONB.

24.06.2 The following reports of recent planning decisions taken by WBC were received:

- [22/01568/FUL](#) Copyhold Farm, The Quarry, Copyhold Farm, Curridge Thatcham RG18 9DR he application area currently benefits from a temporary planning permission for use as part of a mineral extraction operation with restoration to agricultural use. This proposal seeks permission to retain an area of hardstanding and buildings formerly used in conjunction with quarrying for long term agricultural use associated with Copyhold Farm. Approved.
- [23/02820/AGRIC S](#) Grundon Ltd, Old Kiln Quarry, New Oxford Road, Chieveley. Application to determine if prior approval is required for a proposed: A new agricultural barn for the storage of hay. Prior approval not required.
- [23/02247/HOUSE](#) 7 Kiln Drive, Curridge, RG18 9EG. Proposed first floor extension over garage with associated alterations and proposed redesign. Approved

24.06.3 The following information was received from Planning Enforcement

- 23/00615/05NOAC, 23/00614/15UNAU, 23/00616/10TREE. Trees and landscaping, and unlawful commercial use at 8 Priors Court Cottages and at Priors Court Farm, Hermitage.

24.07 FINANCE

24.07.1 Income and Expenditure

- (i) It was **RESOLVED** to approve the payments listed in the Finance Report (Appendix 1).
- (ii) The budget and expenditure to 16 January 2024 was received; no questions were raised.
- (iii) It was **RESOLVED** to approve the purchase of a replacement Parish Council laptop.

24.07.2 Small Grant Awards

It was **RESOLVED** to approve the Small Grant Awards presented to allow the Precept to be approved. However, before approval of the Small Grants Awards to be paid in May, clarification from the CRC on the amount requested to support maintenance of the recreation grounds and the assumptions for the playground maintenance and future replacement.

ACTION: Cllrs and the Clerk to meet with members of the CRC to discuss its Small Grant Awards.

24.07.3 Budget 2024/2025

It was **RESOLVED** to approve the budget for 2024/25 and to approve a Precept of £35,000 (a 7% increase on previous years). Proposed by Cllr Crispin; seconded by Cllr Cowan; all agreed.

24.08 BURIAL GROUND

Following discussion about consulting Parish residents on the need for a new burial ground, it was agreed that the final decision rested with the Parish Council. The possibility of land being gifted by Oxford Diocese (dependent on approval of the East Lane development) was too good an opportunity to miss. It was **RESOLVED** to continue with plans to develop a new burial ground without consulting Parish residents. Proposed by Cllr Hutchison; seconded by Cllr Allen; six in favour, one abstention.

It was noted that a new area for the interment of ashes at Chieveley Church would allow adequate provision for an estimated 12-18 years.

24.09 PLANNING COMMITTEE

The current arrangement of emailing councillors details new planning applications and discussing these at the next Parish Council meeting worked well. It was agreed that a Parish Council Planning Committee was not needed.

24.10 TOMMY MEMORIAL

It was **RESOLVED** to approve the purchase of two additional [Memorial Tommies](#) for use in Chieveley and Curridge.

ACTION: The Clerk to purchase two additional Memorial Tommies.

24.11 CLERK'S REPORT

There was no Clerk's report.

24.12 COUNCILLORS' REPORTS

24.12.1 Reports from Ward Members: District Cllr Heather Codling provided the following summary report as she was unable to attend the meeting:

(i) The Secretary of State's refusal to allow WBC's request to withdraw the Local Plan Review meant that progress of the submitted LPR would continue.

(ii) Radnalls Farm – additional information was being compiled and a specialist consultant to address drainage issues had been appointed.

24.12.2 Reports from Councillors in Oare, Curridge and Chieveley

(i) Cllr Friend reported that Bridleway 48 had been closed when sand extraction activities were undertaken. Although sand extraction had ended the Bridleway had not been reinstated. He asked that the Clerk investigate this with WBC.

- (ii) Cllr Allen reported that the post-and-rail fencing around Oare Pond had been damaged by animals and no longer provided protection against people falling into the Post. She asked that the fencing be repaired.

ACTION: The Clerk to contact WBC about reinstating Bridleway 48
The Clerk to arrange for Oare Pond fencing to be repaired

24.13 FUTURE AGENDA ITEMS

No items were raised at the meeting

24.14 DATES OF FUTURE PARISH COUNCIL MEETINGS (all Tuesdays at 7.30pm)

- 13th February 2024 Chieveley Village Hall Main Hall
- 12th March 2024 Curridge WI Hall
- 9th April 2024 Chieveley Village Hall Main Hall
- 14th May 2024 Chieveley Village Hall Rear of Club Room
- 11th June 2024 Chieveley Village Hall Rear of Club Room
- 9th July 2024 Curridge WI Hall
- 10th September 2024 Curridge WI Hall
- 8th October 2024 Chieveley Village Hall Main Hall
- 19th November 2024 Chieveley Village Hall Main Hall
- 10th December 2024 Chieveley Village Hall Rear of Club Room

It was suggested that the November meeting revert to the 12 November as originally planned and if there was no availability at Chieveley, the Curridge WI Hall should be considered.

ACTION: The Clerk to investigate room availability at Curridge WI Hall for 12 November meeting.

APPENDIX 1: FINANCE REPORT

Statement of Accounts Accounts for Payment January 2024

Expenditure brought forward 23-24			£	237,141.84
Payments				
Cheque No	Payee	Description		Amount
Bank Transfer	Tactical Facilities Management Ltd	Dog Waste Collection, December	£	97.92
BT	SME Accounting Services	Payroll - January 2023	£	12.00
BT	Kim Lloyd	Clerk Salary - January		
BT	Berkshire Pension	Clek Pension - January		
BT	HMRC	Qtr 3	£	943.47