

# Chieveley Parish Council

## MINUTES OF THE PARISH COUNCIL MEETING

held on Tuesday 9<sup>th</sup> December 2025 at 7.30pm in Chieveley Village Hall

**Members present:** Cllr Lesley Dick (Chair),  
Cllr. David Cowan  
Cllr. Rob Crispin  
Cllr. Lesley Derry  
Cllr. Sarah Hutchison  
Cllr. Eric Friend

**Members absent:** Cllr. Maurice Beard

**Parish Clerk:** Lynn Dennison

**In Attendance:** District Councillor Paul Dick, Sarah Morton Senior Partner

### 2512.1 APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr. Matthew Gilman and District Cllr Heather Codling. These were accepted.

### 2512.2 DECLARATIONS OF INTEREST ON AGENDA ITEMS

None

### 2512.3 PUBLIC PARTICIPATION

### 2512.4 MINUTES

It was unanimously **RESOLVED** that the Minutes of the Parish Council meeting held on 11<sup>th</sup> November 2025 were a true record of the meeting.

### 2512.5 MATTERS FROM THE MINUTES NOT COVERED ELSEWHERE

None

### 2512.6 DOCTORS SURGERY UPDATE - THE DOWNLAND PRACTICE

We were pleased to receive an update on the surgery from Dr Sarah Morton. The practice is fully staffed but faces challenges with the new GP contracts.

Finances were discussed and she talked about some exciting new initiatives.

## 2512.7 PLANNING APPLICATIONS AND NOTICES

The following new planning applications were considered:

- i. [25/02523/LBC](#) | Chieveley House High Street Chieveley Newbury RG20 8UR | Proposed repairs and maintenance works to Chieveley House Grade II\* listed | **Consultation Deadline** Thu 27 Nov 2025 | **WBC Approved Extension** | It was **RESOLVED** to submit a response of no objection.
- ii. [25/02267/FUL](#) | Switchautos Land Adjacent Orchard Barn Oxford Road Chieveley Newbury RG20 8RU | Part retrospective change of use of lean-to and existing external hardstanding area from agricultural to vehicle sales (sui generis) use; the removal of two storage containers and a wooden structure; the relocation of a storage container; and the siting of a mobile office structure | **Consultation Deadline** Mon 01 Dec 2025 | It was **RESOLVED** to submit a response of no objection.
- iii. [25/01081/FUL](#) | Buildings and Land To Rear Of Londis Stores High Street Church Lane Chieveley Newbury | Demolition of industrial units and pigsty and construction of 4No. residential dwellings and parking provision | **Consultation Deadline** Mon 15 Dec 2025 | It was **RESOLVED** to submit a response of no further objection but note our original objection still stands as there is no fundamental improvement
- iv. [25/02690/HOUSE](#) | Oare Farmhouse Oare Hermitage Thatcham RG18 9SD | Extensions, alterations and conversion of outbuildings to habitable use | **Consultation Deadline** Thu 18 Dec 2025 | It was **RESOLVED** to submit a response of no objection.
- v. [25/02425/LBC](#) | The Old House High Street Chieveley Newbury RG20 8UX | Section 19: Variation of Condition 2 - Approved Plans of planning permission 25/01151/LBC (Proposed new outbuilding within the curtilage of the main house incidental to the function of a dwelling. Proposed replacement metal entrance gates). | **Consultation Deadline** Mon 22 Dec 2025 | It was **RESOLVED** to submit a response of no objection.
- vi. [25/02750/HOUSE](#) | Oareborough House Oare Hermitage Thatcham RG18 9SD | Proposed outbuilding | **Consultation Deadline** Tue 23 Dec 2025 | It was **RESOLVED** to submit a response of no objection.

## 2512.8 FINANCE

### (i) Income and Expenditure

It was **RESOLVED** to approve the payments shown in Appendix 1.

It was **RESOLVED** to approve additional 2026/27 grants.

It was **RESOLVED** to approve reserve funds for Curridge Playground

## 2512.9 GENERIC EMAIL ADDRESS

Clerk provided update on Parish Online Website and email address option.

It was **RESOLVED** to identify local landmarks to put on header of website

## 2512.10 TRAFFIC AND SPEEDING

Note: SIDs have arrived and training provided

It was **RESOLVED** to fund purchase of a Ladder

#### **2512.11 BURIAL GROUND**

Consultation was well attended and feedback has been generally positive, good to see some smaller houses being included.

Action: Add to next meeting's agenda to agree any specific feedback

Action: request them to provide feedback from consultation process

#### **2512.11 GRUNDON – SAND AND GRAVEL EXTRACTION**

Note: WBC appear to have granted a TPO on tree, Clerk to clarify this is the case

Action: Clerk to receive any questions from Councillors and forward to Grundon.

Action: Draft resident information for My Chieveley and Curridge Residents association websites.

#### **2512.12 FOR INFORMATION ITEMS**

(i) Matthew Barber - My local update for you - November 2025.emLocal Council AGM

(ii) Parking schemes Amendment 37 - advance notice information (Chieveley only)

(iii) BALC Newsletter and AGM report

(iv) Thames Valley leaders to pursue devolution deal

(v) WBC - Five out of seven councils back the two-unitary proposal for council reorganisation

(vi) WBC - Thatcham powers ahead with new electric vehicle charger at Kennet Leisure Centre

(vii) B4009 - mobile camera enforcement site

(viii) WBC - Have your say – balance our budget

(ix) WBC - Stakeholder Survey\_ Weather Health Alert Feedback

#### **2512.13 CLERK'S & COUNCILLORS' REPORTS**

##### **Report from Clerk:**

(i) **Curridge Ponds:** Action: Clerk to ask both ponds to be done in late Jan and then annually in once a year in Oct

(ii) **Curridge Playground:** Clerk is awaiting quote for tree maintenance from Highclere Trees.

Action: Clerk to request additional quote from CA Cook and co

##### **Reports from District Councillors:**

(i) None received

##### **Reports from Councillors**

(ii) None received

#### **2512.14 DATE OF NEXT PARISH COUNCIL MEETING**

13<sup>th</sup> January 2026 @7.30pm in Chieveley Village Hall

**APPENDIX 1**

**NOVEMBER RECEIPTS AND PAYMENTS for approval**

| Dec-25            |           |                                       |             |                                       |                  |
|-------------------|-----------|---------------------------------------|-------------|---------------------------------------|------------------|
| FEE               | 30-Nov-25 | Unity Trust Bank                      |             | UTB Service Charge                    | 6.00             |
| BACS              | 26-Nov-25 | Tactical Facilities Management        | SI-4693     | Dog waste collections                 | 123.76           |
| BACS              |           | F C Lawrence                          |             | Long Lane bus shelter cleaning        | 15.00            |
| BACS              | 30-Nov-25 | Chieveley Village Hall                | CVH-2025779 | Hire fee Nov Mgt                      | 43.33            |
| BACS              | 24-Nov-25 | Lynn Dennison                         |             | Clerk Salary                          | 1,124.63         |
| BACS              | 24-Nov-25 | HMRC                                  | 475/GA56604 | Clerk Employee's Tax                  | 140.31           |
| BACS              | 24-Nov-25 | SME Accounting Services Limited       | 2528        | Clerk Payroll                         | 12.00            |
| BACS              |           | Lynn Dennison                         |             | WFH Allowance                         | 26.00            |
| BACS              |           | Lynn Dennison                         |             | Millage - Chieveley X 4               | 54.00            |
| BACS              | 05-Dec-25 | Lynn Dennison                         | 522682      | New Clerk Laptop                      | 299.95           |
| BACS              | 25-Nov-25 | Traffic Technology                    | TT10697     | Purchase Two SIDs                     | 10,761.60        |
| BACS              |           | Curridge Playground Trust             |             | 2025/26 Grant                         | 750.00           |
| BACS              |           | Curridge Residents' Association       |             | 2025/26 Grant                         | 2,370.00         |
| BACS              |           | Chieveley Rec -Rewilding project      |             | 2025/26 Grant                         | 2,750.00         |
| BACS              |           | Lesley Dick                           |             | Florist                               | 60.00            |
| BACS              |           | Nicky Agar - Chieveley Christmas Fund | 25011       | Chieveley Christmas Tree              | 30.00            |
| BACS              |           | Sandie Allan                          |             | Oare Christmas Switch On              | 87.56            |
| BACS              |           | Sandie Allan                          |             | Oare Lights Reindeer                  | 100.00           |
| BACS              |           | Sandie Allan                          | 25011       | Oare Christmas Tree                   | 54.00            |
| Internal Transfer | 27-Nov-25 | Current Account Transfer              |             | Internal transfer to New CRC Fund A/C | 2,235.79         |
|                   |           |                                       |             |                                       | <b>21,043.93</b> |