

Chieveley Parish Council

MINUTES OF THE ANNUAL PARISH COUNCIL MEETING

held on 12 MAY 2026 in Curridge WI Hall RG18 9DZ at 7.00pm

Members present: Cllr. Lesley Dick (Chair)
Cllr. Sandie Allan
Cllr. Rob Crispin
Cllr David Cowan
Cllr. Matthew Gilman
Cllr Sarah Hutchison
Cllr Julie Illsley

Members absent: Cllr. Lesley Derry
Cllr. Eric Friend

In attendance: District Cllr. Heather Codling
4 members of the public

26.05.01 APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr. Lesley Derry and Cllr. Eric Friend

26.05.02 DECLARATIONS OF INTEREST ON AGENDA ITEMS

Cllr Cowan declared interest in planning 26/00416/HOUSE application and will abstain from discussion

26.05.03 PUBLIC PARTICIPATION

There were no questions, comments or representations.

26.05.04 ELECTION OF CHAIR AND DEPUTY CHAIR

- (i) Cllr Crispin nominated and Cllr David Cowan seconded Lesley Dick to remain as Chair, all approved
- (ii) Cllr Crispin notified that they were standing down as Deputy Chair, Chair thanked him for all his help.
- (iii) Chair nominated Cllr Derry for Deputy Chair, Cllr Hutchison seconded and all approved

26.50.05 MINUTES

It was **RESOLVED** that the Minutes of the Parish Council meeting held on 14 April 2026 were a true record of the meeting.

26.05.06 STANDING ORDERS FINANCIAL REGULATIONS AND ASSET REGISTER

The 2026 Standing Orders & Financial Regulations were reviewed and **APPROVED** without amendment.

The updated Fixed asset register was **APPROVED**. It was **RESOLVED** to publish all documents

26.04.07 PLANNING APPLICATIONS

- (i) The following new planning applications were considered:

[25/02169/FUL](#) | Agricultural buildings with associated works | Old Kiln Quarry New Oxford Road Chieveley Newbury RG18 9XX | Amended site plan – previously objected | **Consultation Deadline** Wed 26 May 2026 | **These plans don't change our original position and we continue to object as before**

[26/00492/MINMAJ](#) | Proposed extraction of soft sand with restoration to agriculture and ecological enhancement using imported inert infill material, inclusive of all associated site works. | Land East of Chieveley Services Chieveley | **Consultation Deadline** Tue 28 Apr 2026 | **Objection ensure it is noted that although this is already in WBC plan. Conditions - Ensure they work in phases and each phases is make good before they move to next phase, need timescales attached to the extraction, lorry routes, time of days 5.5 days of a week, new bridleway to Chalky lane ahead of starting works, doesn't comply with local plan in relation to rights of way and improvement plan, TPO include that the roots projection zone is big enough**

[26/00928/HOUSE](#) | Single storey extension to replace existing outbuilding. Alterations to glazing. Loft conversion. Replacement Sun Room. Alterations to driveway. | Holly Lodge East Lane Chieveley Newbury RG20 8UZ | **Consultation Deadline** Thu 28 May 2026 | **No Objection**

- (ii) To consider the following new planning applications from adjacent parish:

[26/00776/HOUSE](#) | Two storey extensions to existing dwelling house | Bussock Mayne Cottage Snelmore Newbury RG14 3BP | **Consultation Deadline** Tue 13 May 2026 | **No Objection**

[26/00522/FUL](#) | Demolition of existing buildings and erection of 6no. detached dwellings and car ports, creation of access, landscaping and associated works. | Cross Lanes House Oxford Road Downend Chieveley Newbury RG20 8RU | **Consultation Deadline** Tue 15 May 20 | **No Objection – note that Beedon haven't objected but seems like a large development outside their settlement boundary.**

- (iii) To receive notices of recent planning appeals:

[25/00534/FUL](#) | Retrospective: Change of use from riding school to dwelling. | Thambury Gate Curridge Green Riding School Curridge Green Thatcham RG18 9EA

- (iv) To receive notices of recent planning decisions taken by WBC:

[26/00355/HOUSE](#) | First floor extension over existing garage and utility, with garage conversion and ground floor alterations. | Springbank Sandy Lane Curridge Thatcham RG18 9DG | **Decision:** Approved Fri 17 Apr 2026

[26/00433/HOUSE](#) | Demolish existing conservatory, rear extension and alterations. | 12 Sowbury Park Chieveley Newbury RG20 8TZ | **Decision:** Approved Fri 01 May 2026

[26/00416/HOUSE](#) | Replace existing wooden pergola with wooden covered gazebo. | Horsemoor Green Lane Chieveley Newbury RG20 8XB | **Decision:** Approved Fri 01 May 2026

26.04.08 FINANCE

(i) **Income and Expenditure**

- a. It was **RESOLVED** to approve the payments shown in Appendix 1 & 2

- (ii) **CIL Payment** It was noted that there have been no chargeable developments in the parish and/or no developments that would trigger a CIL payment during the period 1 October 2025 – 31 March 2026. No payments are due.

(iii) **Small Grant Awards 2026/2027**

- a. It was **RESOLVED** to approve the payments for this year's grants

26.05.09 APPOINTMENTS TO COMMITTEES AND WORKING GROUPS

- (i) The following Appointments to Parish Council Committees were **AGREED**:

Finance Committee: Cllr Lesley Dick (Chair); Cllr Derry (Deputy Chair); Cllr Crispin and Cllr Hutchison

Staffing/HR Committee: Cllr Lesley Dick (Chair); Cllr Derry (Deputy Chair); and Cllr Gilman

- (ii) The following appointments to Parish Council Working Groups were **AGREED**:

Parish Burial Ground Working Group: Lesley Dick (Chair); Cllr Cowan; Cllr Hutchison; Cllr Illsley and Cllr Gilman

Parish Council/Chieveley Recreational Centre Liaison Group: Cllr Lesley Dick (Chair); Cllr Cowan; Cllr Derry; and Cllr Hutchison

- (ii) The following representatives to outside organisations were **AGREED**:

Community Speedwatch and associated traffic issues: Cllr Gilman

Downland Patient Participation Group: Cllr Illsley

NADAS / Residents Liaison Group: Cllr Allan; Cllr Cowan; Cllr Derry; and Cllr Gilman

26.05.10 COMMUNITY SPEEDWATCH

- (i) Cllr Gilman confirmed that we have received one new long post which is now in place on the Curridge Road. This will give better visibility to on coming traffic.
- (ii) He also confirmed that the Chieveley SID has now moved to the Oxford Road.

26.05.11 PREVIOUSLY CIRCULATED INFORMATION

The following information had been previously circulated to Councillors:

- (i) Heather Coding_Help with Personal Finances
- (ii) Follow up from Community Climate Forum - Wednesday 22nd April 2026
- (iii) Follow up from Community Climate Forum - Wednesday 22nd April 2026
- (iv) WBC_Residents Bulletin_ improving the Kennet and Avon waterside 
- (v) WBC_Residents Bulletin_ investing in smoother, safer roads across the district 
- (vi) WBC_Residents Bulletin_ residents embrace upgraded leisure centres 
- (vii) West Berkshire Heritage Forum AGM 2026

26.05.12 CLERKS REPORTS

- (i) ROSPa reports have been received and will be discussed at June's meeting
- (ii) Internal audit has been completed and approval was given to purchase thank you gift
- (iii) Members Bid application is in progress, single gate quote is for £2684

26.05.13 COUNCILLORS UPDATES

- (i) District Councillors updates:
 - a. The Opposition Report for from District Cllr. Paul Dick was received but has not been circulated yet.
- (ii) The following reports from Councillors were received:
 - OARE:** (i) None.
 - CURRIDGE:** (i) None
 - CHIEVELEY:** (i) None
 - ALL:** Cllr Dick & Cllr Hutchison attended the District Parish Conference on 29th April and will bring update to next months meeting

26.05.14 DATE OF NEXT PARISH COUNCIL MEETING

9 June 2026 @7.30pm in Chieveley Village Hall

Chieveley Parish Council

12 MAY 2026 meeting

APRIL/MAY PAYMENTS PRE-APPROVED & FOR APPROVAL

April/May	Date	To	Invoice	Payments	Receipts	Paid Y/N
20-Apr-26	Lynn Dennison		Clerk Salary	1,165.74		Y
20-Apr-26	HMRC	475PN001777462701	Clerk Employee's Tax	164.59		Y
20-Apr-26	SME Accounting Services Limited	2647	Clerk Payroll	12.00		Y
26-Apr-26	Tactical Facilities Management	SI-5511	Dog waste collections	123.76		Y
28-Apr-26	WBC	20972273	Precept - Part 1		22,250.00	Y
30-Apr-26	Unity Trust Bank		UTB Service Charge	7.00		Y
Total				1,473.09	22,250.00	
30-Apr-26	Lynn Dennison - Expenses, including WFH allowance		Clerk Expenses & WFH allowance	53.00		N
24-Apr-26	ROSPA Play Safety	96719	Annual parish inspections	406.80		N
16-Apr-26	Hampshire Assoc of Local Councils Ltd		BALC Affiliation fees 2026-26	612.48		N
04-May-26	F C Lawrence	12	Long Lane bus shelter cleaning	16.00		N
28-Apr-26	Clear Councils Insurance	LC002656	Parish Council insurance renewal	1,007.17		N
14-Apr-26	Curridge WI Hall	17/26DP	April PC mgt Hall charge	40.00		N
20-Jan-26	Tactical Facilities Management	SI-4981	Oare Pond Clearance	624.00		N

05-May-26	Tactical Facilities Management	SCN-164	Oare Pond Clearance - Credit note	-192.00	N
01-May-26	Curridge Residents' Association		2026/27 Grant	250.00	N
01-May-26	Curridge Primary School PTA		2026/27 Grant	951.00	N
01-May-26	Curridge Playground Trust - paid from reserves		2026/27 Grant	2,130.00	N
01-May-26	Chieveley Recreational Centre		2026/27 Grant	5,000.00	N
01-May-26	Chieveley Pre-School		2026/27 Grant	310.00	N
01-May-26	Chieveley Primary School PTA		2026/27 Grant	1,000.00	N
01-May-26	Chieveley Parochial Church Council		2026/27 Grant	500.00	N
01-May-26	Chieveley Gardening Club		2026/27 Grant	300.00	N
01-May-26	Chieveley Recreational Centre Annual Fund		2026/27 Grant	2,305.00	N
01-May-26	3rd Chieveley Scouts		2026/27 Grant	1,225.00	N
01-May-26	Curridge WI Hall		2026/27 Grant	432.00	N
Total				16,970.45	0.00